



### Dr. Melissa F. Mason **Program Analyst Policy and Strategic Development** Office 804-371-7042 melissa.mason@dhcd.Virginia.gov



# TELLING YOUR STORY

VIA REPORTS AND DATA

#### WHY TELL THE STORY

VIRGINIA DHCD

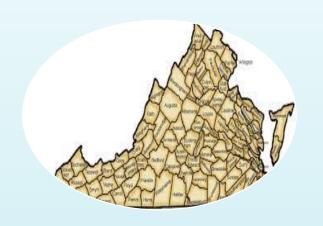
Back to Basics: Building a New Foundation

- Improve People's Live
- Make Informed Decisions
- Effective Quality Monitoring
  - Get the Results We want
- Find Solutions to Problems
  - Back up arguments
    - De-mystify
  - Increase Efficiency
- Illustrates the strengths/weaknesses
- Establish Baselines and Benchmarks
  - Make the most of the Funding

#### **TELL THE STORY/BUILD THE NARRATIVE**

## WHO THE STORY IS TOLD TO

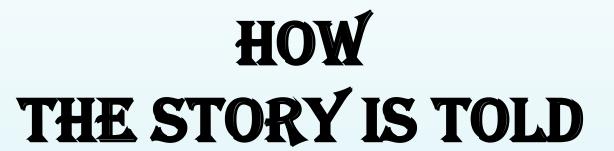














➤ Closeout Documents

&

Local governments receiving CDBG funds must submit two annual performance and evaluation reports:

- >Annual Action Plan
- ➤ Consolidated Annual Performance Evaluation Report (CAPER)



Show Sample Closeout Document





- Integrated Disbursement & Information System (IDIS)
- Section 3 Performance Evaluation and Registration System (SPEARS)





- Final Closeout Documents at the completion of a project
- Annual Reports August 2021
- Section 3 and HUD2516 October 2021



### Thank you!!